

CHARTER  
BOARD OF REGENTS OF THE  
UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES

- A. Official Designation: This committee shall be known as the Board of Regents of the Uniformed Services University of the Health Sciences (hereafter referred to as the Board of Regents).
- B. Objectives and Scope of Activities: The Board of Regents, pursuant to the Federal Advisory Committee Act of 1972 (5 U.S.C., Appendix, as amended) and 10 U.S.C. § 2113, as amended, is established to assist the Secretary of Defense in an advisory capacity in carrying out the Secretary's responsibility to conduct the business of the Uniformed Services University of the Health Sciences (hereafter referred to as the University). In addition, the Board of Regents shall provide advice and recommendations on academic and administrative matters critical to the full accreditation and successful operation of the University.

The Under Secretary of Defense for Personnel and Readiness or designee is authorized to act upon the advice of the Board of Regents.

- C. Board of Regents Membership: Pursuant to 10 U.S.C. § 2113(a), the Board of Regents is composed of fifteen members:
- Nine persons outstanding in the fields of health and health education who shall be appointed from civilian life by the Secretary of Defense;
  - The Secretary of Defense, or his designee, who shall be an ex officio member;
  - The surgeons general of the uniformed services, who shall be ex officio members; and
  - The President of the University, who shall be a non-voting ex officio member.

The terms of office for each member of the Board (other than ex officio members) shall be six years except that:

- Any member appointed to fill a vacancy occurring before the expiration of the term for which his predecessor was appointed shall be appointed for the remainder of such term; and
- Any member whose term of office has expired shall continue to serve until his successor is appointed

One of the appointed members of the Board shall be designated as Chairman by the Secretary of Defense. The Chairman shall be the presiding officer of the Board.

Members of the Board of Regents who are not full-time or permanent part-time federal employees shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109, and, pursuant to 10 U.S.C. §2113(e), shall be entitled to receive compensation at a rate fixed by the Secretary of Defense, in addition to travel expenses and per diem while serving away from their place of residence.

- D. Board of Regents Meetings: The Board of Regents shall meet at the call of the Designated Federal Officer, in consultation with the Chairman and the President of the University. The estimated number of meetings is four per year.

The Designated Federal Officer shall be a full-time or permanent part-time DoD employee, and shall be appointed in accordance with established DoD policies and procedures. The Designated Federal Officer or Alternate Designated Federal Officer shall attend all Board of Regents meetings and subcommittee meetings.

The Board of Regents is authorized to establish subcommittees and workgroups, as necessary and consistent with its mission. Board of Regents subcommittees and workgroups shall operate under the provisions of 5 U.S.C., Appendix, as amended, the Sunshine in the Government Act of 1976 (5 U.S.C. § 552b) and appropriate Federal regulations.

Board of Regents subcommittees and workgroups shall not work independently of the Board of Regents and shall report all their recommendations and advice to the Board of Regents for full deliberation and discussion. Board of Regents subcommittees and workgroups have no authority to make decisions on behalf of the Board of Regents and may not report directly to the Department of Defense or any Federal officers or employees who are not Board of Regents members.

- E. Duration and Termination of the Board of Regents: Pursuant to 10 U.S.C. § 2113(a), the need for the advice of the Board of Regents is on a continuing basis; however, it is subject to renewal every two years.
- F. Agency Support: The Department of Defense, through the University, shall provide support as deemed necessary for the performance of Board of Regents functions, and shall ensure compliance with the requirements of 5 U.S.C., Appendix, as amended.
- G. Operating Costs: It is estimated that the annual operating costs, to include travel and contract support, for this Board of Regents is \$185,000.00. The estimated cost in man-years to the Department of Defense is 2.0 full-time equivalents.
- H. Recordkeeping: The records of the Board of Regents and its subcommittees shall be handled according to section 2, General Records Schedule 26 and appropriate DoD policies and procedures. These records shall be available for public inspection and copying; some sensitive materials may be subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552).
- I. Charter Filed: April 4, 2007
- J. Charter Amended: March 25, 2008